

## **Agenda**

**Human Resources Committee  
Jefferson County Courthouse  
320 S Main St, Room 112  
Jefferson, WI 53549**

**October 20, 2009, 8:30 a.m.**

Committee Members: James Braughler; Carol Knox; Julie Nelson, Vice Chair; Sharon Schmeling, Chair; and Lloyd Zastrow, Secretary

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of September 22, 2009 minutes
7. Consideration and possible action modifying Personnel Ordinance HR0360, Hours of Work, Overtime and Compensatory Time and HR0265, Part-Time Employment, to include pro-rated random hours for part-time exempt positions
8. Consideration and possible amendment to Personnel Ordinance HR0430, Family Medical Leave and Military Leave Acts, to include Domestic Partner provisions in accordance with new Wisconsin State regulations
9. Review of Personnel Ordinances and consideration of additional ordinance to address the use of company time or resources for political activity
10. Consideration and possible action modifying HR0145, Human Resources Committee Authority, and HR0505, Absenteeism Policy, concerning a policy for employees during times of widespread emergency or pandemic
11. Consideration of exception to Personnel Ordinance HR0680, Vacation with Pay, and allowance of payout of vacation time
12. Consideration and possible recommendation to establish per-diems for County Board Supervisors
13. Report from staff regarding the negotiation process
14. Convene into closed session pursuant to Wisconsin State Statutes, Sections 19.85 (1)(b), Consideration of employee discipline; 19.85 (1)(e) and Update and consideration of union negotiations
15. Reconvene into open session for consideration and possible action regarding items discussed in closed session
16. Possible recommendation to establish wages and benefits for non-represented employees in 2010
17. Set next meeting date and agenda
18. Adjournment

**Next scheduled meeting: November 17, 2009 @ 8:30am.**

The Committee may discuss and/or take action on any item specifically listed on the agenda

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**